



Event Pricing

Event Room Rental (Monday-Thursday & Friday 12pm-4pm) \$50

30 person max capacity. Includes event room, tables and chairs.

Setup time: 60 mins prior to your event. Event time: 12pm-4pm or 5pm-9pm.

Event must conclude by end time. Clean up must be completed by 4:00pm or 9:00pm.

Event Room Rental (Friday 5pm - Sunday 5pm) \$150

30 person max capacity. Includes event room, tables and chairs.

Setup time: 60 mins prior to your event. Event time: 12pm-4pm or 5pm-9pm.

Event must conclude by end time. Clean up must be completed by 4:00pm or 9:00pm.

Exclusive Building Rental [call for details](#)

60 person max capacity. Includes entire building, tables and chairs.

Beverage Station

Wine bucket: [Market Price](#)

Mimosa Bar: [\\$110](#)

Iced Tea Pitcher: [\\$20](#)

Bloody Mary Bar: [\\$140](#)

Coffee: [\\$20](#)

1/6 Keg of Beer (42 beers): [\\$150](#)

Lemonade Pitcher: [\\$20](#)

Bottles/Cans of Beer: [\\$5/each](#)

Sangria Pitcher: [\\$75](#)

Food

See food packages.

- \$50 deposit to reserve your date.
- \$200 minimum beverage spend
- 100% of total due by the date of your event.
- No outside food/beverages permitted. This is strictly enforced and may result in termination of event.



FAQ

Q: How much is the deposit to secure my event date?

We will send you a \$50 request for deposit to your email which can be paid online.

Q: Can I get my deposit back if we change our minds?

The deposit is non-refundable.

Q: Will my deposit be taken off of my final total?

Yes, the deposit will be deducted from your final bill.

Q: When do I pay my final bill?

You will pay your invoice prior to your event. Any additional costs for beverages will be due the day of the event.

Q: What are the hours for an event?

Events in the event room are from 12-4pm or 5-9pm. Events in the entire building are from 5:30pm-9pm.

Q: How early can I come to set up my decorations?

You can arrive one hour prior to the event.

Q: Can I drop off materials prior to the event?

To ensure safety of your items, we prefer you bring everything the day of your event.

Q: What is the maximum guest count?

Guest count in the event room is 30 guests and 60 guests in the entire building.

Q: Can we customize our menu to include the guest of honor's favorite meal?

Definitely! We can customize a menu for you.

Q: Can we bring our homemade or store bought baked goods?

Yes, feel free to bring in your family favorites. However, it cannot be a refrigerated dessert due to safety reasons.

Q: Can we bring in additional food?

We provide all of the food except for baked goods (see above).

Q: What centerpieces are included?

We can provide an array of rentals including lanterns, easels, silver or gold charger plates with votive candles etc.

Q: Can I provide my own centerpieces?

Of course!

Q: Is there coffee and tea service?

Yes, it is \$20 per carafe which serves about 20-25 guests.

Q: For a green shower, how do you make sure everyone's gifts are viewed?

We use 8' or 6' tables, depending on how many gifts you have and instruct your guests to place a name tag on their gift so everyone can easily view who sent which gift and receive their proper thank you.

Q: Can I add tables to my event?

Unfortunately, our space is limited and additional tables are not available.

Q: Is there an additional charge to change the layout of my event?

Due to our space, layouts cannot be changed.

Q: Can I bring in an outside decorator?

Yes, however all decorations and applications need to be approved by our event coordinator.

Q: Can I see pictures of previous events?

Yes. Visit bellaterravineyards.com or [facebook.com/bellaterravineyards](https://www.facebook.com/bellaterravineyards)

Q: When is my final head count due to you?

10 days prior to your event. Your invoice with a copy of your menu will be sent to you for final approval.

Q: What are my beverage choices?

You can pre-order your beverages once you have secured your date. All of the following serve approximately 35 persons:

Sangria: \$75

Mimosa Bar: \$110

Bloody Mary Bar: \$140

Wine: Current Price

Water: \$0

Ice Tea: \$20 (serves 30 guests)

Coffee: \$20 (serves 20 guests)

Q: How does the beverage bar work?

You may select from a variety of options to be displayed for your guests. Your server will check on your event periodically to replenish if needed.

Q: Can I bring my own beverages?

All beverages must be purchased through Bella Terra Vineyards.

Q: Am I in charge of set up and clean up?

Yes, you are responsible for the set up and clean up of your event. We encourage you to assign a point person for our staff to coordinate with. We will periodically stop in to check on your event however, it is best to have a point of contact.

Q: Is there staff available for my event?

Yes, we can absolutely assign staff to your event! The cost is \$150 per staff member and details regarding their duties are available upon request. If your event requires staff, we need to know 14 days before your event.

Q: Are plates, plasticware, napkins, serving utensils, etc provided for all catered food?

Yes, these items are included with catering.

Q: Are plates, plasticware, napkins, serving utensils, etc provided for my desserts?

No, these items are not provided by Bella Terra.

Q: Are cups included?

Glass wine glasses are provided for alcoholic beverages and plastic for non alcoholic beverages.

Q: Who do I contact to book my event?

You can contact Jacque Bell at 412-337-2453 or jacque@bellaterravineyards.com to book your event.